

**St. Edward's Wayzata**  
Re-opening Plan February 2021 APPROVED  
BY ECMN March 9, 2021

St. Edwards will begin in-person worship in our worship space following the guidelines set forth below. Moving into this phase, we will monitor both the state and Hennepin County positivity rates. As set forth by ECMN, we may worship in-person in our worship space indoors only if the state and county positivity rates are both at or below 5%.

St. Edwards is small in numbers with average Sunday attendance of 10 at the 8:00 am service and approximately 30 at the 10:00 am service. Since we do not have pews our chairs are easily moved and we are confident in our ability to maintain strict 6 foot social distance in our worship space with each person or family unit having their own partial row separated by 6 feet and a row behind and in front of each other.

**Capacity Limits:**

St. Edwards sanctuary has a capacity of 150 people, at 50% we can hold services for 75 people. Our average Sunday attendance is approximately 30 people so we were well within our capacity limit.

**Entrance/Exit plan:** people will enter and find their places in the sanctuary immediately and asked not to leave the seat until after the service. Communion will be delivered to each parishioner so there is no plan for communion. As for exiting people will be dismissed by family to leave and go to their vehicles.

Signs will be posted for mask requirement as well as where to sit. Since communion is being delivered to the person in their seat, we do not need to have floor markings.

Doors will remain open to sanctuary for ventilation purposes.

Ministries and groups may use the entire building during the week the sanctuary will be closed during the week and only used on Sundays. Groups will sign up with the office. Groups will not be allowed to have more than 30 people for the undercroft or the sanctuary. All groups will be responsible for cleaning and ensuring COVID protocols. If a group does not have a reservation with the office they will not be allowed to meet at the church.

**Screening Procedures:**

Identifying persons with fever of 100.4 (38.0 C) and above, using a scanning thermometer, or other signs of illness.

Self-Screening BEFORE coming to St. Edwards: Before attending services or events at St. Edwards, all staff, identified leaders, and volunteers are required to do a self-administered health screening. People with COVID-19 have reported a wide range of symptoms – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People, including Staff, identified leaders, and volunteers, with exhibiting the symptoms or combination of symptoms presented below may have COVID-19 and therefore will stay home. Signs that may be related to Covid-19 include:

- Cough • Shortness of breath or difficulty breathing
- Or at least two of these symptoms:
  - Chills
  - Fever
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Diarrhea
  -

If ANY of the above symptoms are present and undiagnosed, you cannot gather at St. Edwards. If you experience any of these symptoms while gathering at St. Edwards, please report them immediately to one of our Clergy or vestry members and return home at once. We also recommend that you contact your medical provider for COVID-19 testing

If you have any of these emergency warning signs\* for COVID-19 get medical attention immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion or inability to arouse
- Bluish lips or face

• \*This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning to you.

**Screening process UPON ARRIVAL:**

When people arrive at St. Edwards, they will maintain required social distancing as they enter the building. Faith community members will be asked to sign in to confirm they have none of the above symptoms and to track those who have been in the church building (Contact Tracing Form). Masks are required to move throughout the building: if the member does not have a mask, St. Edwards will provide one.

**Communication of Positive Case:**

If clergy/staff and/or a faith community member receives a positive COVID-19 test, those who had been in contact with that person at worship will be contacted to inform them that they were exposed to a person with a positive COVID-19 test result. The Contact Tracing Form will be used to identify those who may have been in contact.

### **Best Practices for Personal Health Personal Protective Equipment (PPE):**

Recommendations of the CDC and MDH indicate that use of masks may reduce the spread of Covid 19. Therefore, we recommend members to:

- Wear masks at all times when moving throughout the church building and when gathering in locations where proper physical distancing is difficult.
- Be careful not to touch your eyes, nose, and mouth as much as practicable while wearing cloth masks to prevent potential contamination.
- Use hand sanitizer before putting on the mask.
- Remove the mask carefully and wash your hands thoroughly after removing.
- Wash the mask after each use, when appropriate.

Wearing cloth masks does not replace the need to continue frequent hand washing, avoid touching the face, and practicing social distancing, which remain our best tools to help prevent the spread of illness.

### **Cleaning, Sanitizing, Disinfecting St. Edwards:**

Staff and designated contractors will follow cleaning, sanitizing and disinfecting recommendations outlined by the CDC and MDH guidelines for cleaning during Covid-19. General recommendations include:

- Wear disposable gloves to clean and disinfect.
- Clean surfaces using soap and water, then use disinfectant. Cleaning with soap and water reduces the number of germs, dirt and impurities on the surface.
- Practice routine cleaning of frequently touched surfaces.
  - More frequent cleaning and disinfection may be required relative to facility use.

High touch surfaces include: Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

### **Hard Surfaces:**

Recommend use of EPA-registered household disinfectant. Follow the instructions on the label to ensure safe and effective use of the product.

### **Soft Surfaces:**

For soft surfaces such as carpeted floor, rugs, and drapes, launder items (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.

### **Electronics:**

For electronics, such as tablets, touch screens, keyboards, copy machines, consider putting a wipeable cover on electronics. Follow manufacturer's instruction for cleaning and disinfecting. If no guidance, use alcohol-based wipes or sprays containing at least 70% alcohol. Dry surfaces thoroughly.

### **Building Closure for Clergy and/or Staff Illness & Deep Cleaning - If a COVID-19 case (or cases) is confirmed in a guest:**

- Close off areas used by the person who is sick.
- Open outside doors to increase air circulation in the areas.
- Wait up to 24 hours but no less than 1 hour before cleaning or disinfecting to allow for respiratory droplets to settle before cleaning and disinfecting.
- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.
- If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.

Continue routine cleaning and disinfection until the site is re-opened according to MDH recommendations.

## **Clergy and/or Staff Returning to Work**

**COVID-19 Positive, Symptomatic:** those who are home isolated under these circumstances may leave home under the following conditions:

- If you have NOT had a test to determine if you are still contagious, you can leave home after these ALL three things presented below have happened:
  - You have had no fever for at least 72 hours (meaning three full days with no fever without the use of medicine that reduces fevers);
  - Other symptoms have improved; and
  - At least 10 days have passed since your symptoms first appeared.

If you have had a test to determine if you are still contagious, you can leave home after you received two consecutive negative tests, at least 24 hours apart with your doctor will following CDC guidelines.

**COVID-19 Positive, Asymptomatic:** those who have home isolated under these circumstances may leave home under the following conditions:

- If you have NOT had a test to determine if you are still contagious, you can leave home after these two things have happened:
  - At least 10 days have passed since the date of your first positive test AND you continue to have no symptoms (no cough or shortness of breath) since the test.
  - If you have had a test to determine if you are still contagious, you can leave home after:
    - You received two consecutive negative tests at least 24 hours apart, with your doctor following CDC guidelines.

### **NOTE:**

In all cases, follow the guidance of your doctor and local health department. The decision to stop home isolation should be made in consultation with your healthcare provider and state and local health departments. Some people, for example, with conditions that weaken their immune system, might continue to shed the virus even after they recover.

- For any additional questions about your symptoms or care, staff, identified leaders, volunteers, and their families we advise that you contact your healthcare provider or state or local health department.

## **Phase II Worship**

Specifically, during worship activities:

1. Worship leaders and participants are expected to wear facemasks or cloth coverings when moving throughout the church building
2. All guests will maintain at least 6 feet of physical distance between one another. family unit having their own partial row separated by 6 feet and a row behind and in front of the occupied row.
3. The Priests will vest in the Clergy Sacristy, as well as anyone else whose vestments are stored there.
4. At no time will more than TWO people be in the Clergy Sacristy
5. The Priest and the Deacon will sit on opposite sides of the Sanctuary
6. The Preacher will preach from the pulpit
7. There will be no touching or physical contact when sharing the peace or entering and exiting the building.
8. While both Bread & Wine will be consecrated at the Eucharist, only Bread will be distributed, and will be distributed exclusively by the Presider into open palms
9. The Presider will visibly disinfect hands at the Offertory AND immediately prior to distributing the Bread.
10. Members will use disinfectant provided in order to put their mask back in place. All worship leaders and faith community members will leave the building promptly after the liturgy's conclusion.
11. All spaces in the church may be used. The sanctuary and sacristy will be in use on a regular basis on

Sundays with the basement and kitchen used infrequently as we won't be gathering after services for coffee.

**The Rev. Timothy M. Kingsley, Canon Pastor of the Cathedral in Minneapolis stated it best in the Cathedral's plan on how we approach this reality we find ourselves in.**

"This will be a season that requires establishing and committing to a new covenant for each of our communities as we gather again in person. It is critical that clergy, parish leaders and community members all commit to a covenant that will demonstrate Christian love and care and provide for the health and safety of every person. As a community, we covenant to abide and hold each other accountable to these selfless actions:

- We will honestly self-assess our health condition prior to travelling to St. Edwards.
- We will wash our hands carefully and completely.
- We will enter our spaces with care and intention.
- We will keep the recommended safe distance from others.
- We will wear masks.

If we test positive, we will not enter upon the church property for any reason and will disclose our test result to our clergy or vestry member(s) so the church can provide assistance with quarantine, medical attention and take steps for the safety of the community.

If a member of our household or family tests positive, or if we believe that we have been exposed to the virus, we will not enter upon the church property for any reason for at least 14 days, and only then after we have self-assessed.

- We will assist with compassionate contact tracing.

For us as Christians, washing hands and wearing masks become acts of care and devotion. Our masks provide only limited protection to us, but much protection to others if we are unknowing asymptomatic carriers. In doing this, we are required to acknowledge two truths. First, that we live in community and Jesus commands love for our neighbor, sometimes above ourselves. Second, that we are not invincible nor invulnerable to transmission. We are, in very practical terms, each other's keeper. As we consider how we will gather together in person again, we realize our gathering will necessarily look different than it did before this season of pandemic. We now must remember and take care to protect every person present as well as everyone with whom they will have contact.

There is no shame when we act from selfless love. We will do this out of the abundance of our Christian love and service as we commit ourselves to this community covenant."

Source: The Rev. Timothy M. Kingsley, Canon Pastor